



**United States Department of Agriculture  
Rural Development  
Monticello, Utah**

Documents needed to build your file in addition to your application.

You do not need to have this information in order to send your application into our office, but the information will be needed to complete the verifications of your circumstances.. If you provide the documentation, it will speed up the determination of your eligibility.

Please include or send the following copies of documents to our office at

USDA Rural Development  
P O Box 10  
Monticello UT 84535

Our physical address is 32 S 100 E in Monticello UT.

Phone 435-587-2111 x112 (Stephanie) x113 (Kathy) x110 (Elizabeth)

Fax 435-587-2104

Email [Stephanie.Cecil@ut.usda.gov](mailto:Stephanie.Cecil@ut.usda.gov)

[Kathy.Byrnes@ut.usda.gov](mailto:Kathy.Byrnes@ut.usda.gov)

[Elizabeth.Black@ut.usda.gov](mailto:Elizabeth.Black@ut.usda.gov)

Please send us copies of the following:

- 1) Identification (ie: drivers license)
- 2) Social Security Number verification (ie: social security card)
- 3) Most recent Federal 1040 with W2's
- 4) Most recent Social Security Awards letter(s)
- 5) History of child support and/or alimony received
- 6) Last two months paycheck stubs showing gross pay and deductions
- 7) Most recent banking account statement(s)

If you are applying for a repair loan on a home/lot you own, we also need a copy of

- 8) proof of home ownership, (ie: Deed, Title, Property Tax Notice)

If you have any questions, please give our office a call. Thank you.

32 South 100 East, P O Box 10, Monticello, Utah 84535, 435-587-2111 x110, x112 or x113, FAX 435-587-2104

*Committed to the future of rural communities*

"This Institution is an equal opportunity Lender, Provider, and Employer."  
Complaints of discrimination should be sent to USDA, Director, Office of Civil  
Rights, 1400 Independence Avenue, S.W.,  
Washington, D. C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382  
(TDD).

