



THE ANETH CHAPTER PUBLIC REQUEST FORM

When community members or agencies would like to set a point of view or action that they believe should be acted upon by the Chapter Membership or has information they would like to report/present to the community this Public Request Form must be complete. This Public Request Form will assist the Aneth Chapter in drafting a resolution if one is not provided by the sponsor and may be used as an attachment to the finalized resolution.

I. Sponsor Information

Name: _____
First Middle Last

Mailing Address: _____
Address City/State Zip Code

Phone Number: _____ I am sponsoring a: resolution report/presentation

Where would you like the original / copy of the resolution sent to?
 Mailed to the above address.
 Scanned and emailed to: _____
 Faxed to: _____
 Picked up by (please provide date): _____

II. Background Information

What is the problem or issue that will be addressed and what is the proposed solution? Please provide any background and/or historical information as to why the resolution is being proposed (use back of this sheet if necessary).

III. Submittal

What agency or individual shall the resolution be addressed to? Name of organization and individual/title would assist in apt delivery of the enacted resolution.

IV. Acknowledgement

The sponsor agrees to abide by the standard procedures outlined in Aneth Chapter resolution AC-August-02-224 and further agrees to appear before the Aneth Chapter Planning Committee to support their request.

Sponsor Signature

Date

***** OFFICIAL USE ONLY *****

RESOLUTION NO.: _____

- Forwarded to Chapter Meeting.
- Referred to Chapter Administration for collection and preparation of appropriate documents.
- Denied/deferred due to Planning Committee decision.
- Tabled until: _____.
- Approved with the following stipulation: _____.